



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____
Attention: _____


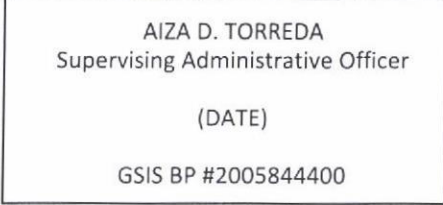

Date: July 4, 2024
Quotation #: PS-024-07-135-A
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Procurement of: SELF INKING RECEIVING Stamp with Automatic Dater and Inscription Size:2.75 x 2 in (LxW)  NOTE: Please remove 1. RECORDS ARCHIVE COMMITTEE 2. By: _____	11	pc		
2	SELF INKING Stamp with Automatic Dater and Inscription 	1	pc		
3	SELF INKING RECEIVING Stamp with Automatic Dater and Inscription Size:2.75 x 2 in (LxW)  NOTE: Please remove 1. DOCKET MANAGEMENT SERVICE 2. RECORDS ARCHIVE COMMITTEE	19	pc		
4	Ink Pad Only (for Shiny Printer S-828D) <i>*The Proposed layout and sizes given is subject for modification and approval. Kindly send us your proposed layout with actual/standard sizes.</i> (Price Vat-Included)	1	pc		

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement, above Php500,000);
 - d. Omnibus Sworn Statement for Small Value Procurement (for above Php50,000 for unnotarized. Notarized OSS is required upon signing of PO);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


PAOLO MIGUEL TORIO/RHODORA CARDEL/MARIJOIE CASTILLO
SIGNATURE OF CANVASSERS

For more information, you may contact us:

Telephone: 8988-1674 loc 777

Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com

OSG-HA-QF-039

Rev.00 (05 July 2018)